

# Water Conservation Certificate

San Diego Municipal Code (SDMC) Section 147.04  
Relating to Water-Conserving Plumbing Fixtures

For Staff Use Only

Certificate No. \_\_\_\_\_

Date \_\_\_\_\_

- ▶ The seller/transferor is responsible for the filing of this Certificate.
- ▶ See page 2 for instructions for when buyer/transferee agrees to retrofit the property.
- ▶ To verify if a Certificate has already been filed by a previous owner, call (619) 515-3500 (select "Water Conservation" from the menu) or verify the information on-line at: <http://sdmc.sandiego.gov/verifycert>
- ▶ Please complete all sections of this Certificate. Incomplete and illegible certificates will be returned.

1. **Property Address Information:** **Parcel Number** \_\_\_\_\_ **Year Built:** \_\_\_\_\_

Street Number (fraction) \_\_\_\_\_ Street Name \_\_\_\_\_ Suffix (St., Ave., Rd.) \_\_\_\_\_ Apt./Unit Number \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

**Type of Property (Choose One)**

- Single-Family       Hotel/Motel       Duplex       Combined Commercial/Residential  
 Condominium       Mobile Home       Multi-Family       Commercial/Industrial

2. **Plumbing Fixtures in the Property, in Compliance with SDMC 147.04 Requirements:**

Number of Bathrooms in the Property ⇨		Number of Showerheads that emit 2.5 gpm or less⇨	
Number of ULFTs - 1.6 gpf or less Toilets ⇨ (ULFT = Ultra-Low-Flush Toilet)		Number of Sink Faucets that emit 2.2 gpm or less⇨ (Include kitchen, bathroom, and bar sink faucets)	
Number of 3.5 gpf Toilets ⇨ (Note: Toilets manufactured to use more than 3.5 GPF must be retrofitted with ULFTs)		Number of Reverse Osmosis System(s) equipped with shut-off valves ⇨	
Number of 1.0 gpf or waterless Urinals ⇨ (Note: Urinals manufactured to use more than 1.0 GPF must be retrofitted)		Number of Fixtures exempt ⇨ (Note: Prior Approval required. Please attach copy of exemption letter from City of San Diego Water Department)	

**Note:** gpf = gallons per flush ◆ gpm = gallons per minute ◆ ULFT=Ultra-Low-Flush Toilet

3. **Certification - Required**

By signing below, I certify under penalty of perjury, that all plumbing fixtures in the above mentioned property are in compliance with SDMC Section 147.04. I understand that a \$10 filing fee along with this page must be filed with the City of San Diego Water Department prior to close of escrow, or within 120 days following the close of escrow, when the buyer/transferee accepts the retrofit responsibility and the seller/transferor submitted a completed Transfer of Responsibility to retrofit Certificate (see page 2 for more information).

Seller/Transferor \_\_\_\_\_ ( ) \_\_\_\_\_

Property Owner Name (Print) \_\_\_\_\_ Signature (Required) \_\_\_\_\_ Telephone \_\_\_\_\_ Date \_\_\_\_\_

Applicant/Agent \_\_\_\_\_ ( ) \_\_\_\_\_

Name (Print) \_\_\_\_\_ Signature \_\_\_\_\_ Telephone \_\_\_\_\_ Date \_\_\_\_\_

**Note:** Applicant/Agent signature required if acting for Seller/Transferor with Power of Attorney. Please attach copy of Authorization Letter.

Seller/Transferor Forwarding Address: \_\_\_\_\_

4. **Buyer/Transferee Acknowledgment - Required**

I acknowledge that I am aware of, and understand, the retrofit requirements of SDMC Section 147.04.

Buyer/Transferee \_\_\_\_\_ ( ) \_\_\_\_\_

Name (Print) \_\_\_\_\_ Signature (Required) \_\_\_\_\_ Telephone \_\_\_\_\_ Date \_\_\_\_\_

Buyer/Transferee Mailing Address: \_\_\_\_\_

Return Certificate to the City of San Diego Water Department. Include \$10 check or money order payable to the "City Treasurer" for the Certificate filing fee. Do not send cash. Keep a copy for your files. Mail completed Certificate and payment to:

City of San Diego Water Resources Management Program, M.S. 912  
600 B Street, Suite 1210, San Diego, CA 92101-4588

**Page 2 – Plumbing Fixture Requirements for San Diego's Municipal Code Section 147.04,  
Relating to Water-Conserving Plumbing Standards**

Plumbing Fixture	Maximum Flow Rate	SDMC 147.04 Plumbing Fixture and Flow Rate Information <i>Note: gpf = gallons per flush    gpm = gallons per minute    ULFT=Ultra-Low-Flush Toilet (1.6 gpf)</i>
Toilet(s)	3.5 gpf or 1.6 gpf	Upon re-sale of a property, toilets manufactured to use more than 3.5 gpf, must be replaced with ulft's (1.6 gpf or less toilets) prior to the change in property ownership. The use of displacement devices such as bottles or bricks, or the installation/adjustment of flush valves or alternative flushing devices is prohibited.
Showerhead(s)	2.5 gpm	Flow restrictors are not acceptable. The entire showerhead must be replaced with a low-flow unit.
Sink Faucet(s)	2.2 gpm	Faucet aerators may be installed to reduce the flow rate to a maximum of 2.2 gpm.
Urinal(s)	1.0 gpf	Urinals manufactured to use more than 1 gpf must be replaced. Waterless Urinals are acceptable.
Reverse Osmosis System(s)		Residential Reverse Osmosis systems must be equipped with a shut-off valve.

**Frequently Asked Questions**

Are all buildings affected by this Ordinance?	<b>Yes.</b> All buildings that receive water service from the City of San Diego, whether they are residential, commercial, or industrial, must be certified as having water-conserving plumbing fixtures in place prior to a change in ownership or if the bathroom is altered. <i>Note: Customers who receive water service from Cal-American or other water districts in the county are not affected by this Code requirement. Please check with the individual agencies for their requirements.</i>
Who is responsible for retrofitting the property and the filing a Water Conservation Certificate?	The seller/transferor is responsible for ensuring that the property is in compliance, and for filing a Water Conservation Certificate with the City prior to the change in ownership. The buyer/transferee's signature is required to acknowledge awareness and understanding of the requirements of SDMC 147.04. <i>Note: The filing of a Water Conservation Certificate is not necessary if the property already has a valid certificate on file with the City. To verify if a valid Certificate is already on file, please call (619) 515-3500 (select "Water Conservation" and press 0) or verify certificate information on-line at: <a href="http://sdmc.sandiego.gov/verifycert">http://sdmc.sandiego.gov/verifycert</a>.</i>
Can the buyer assume the retrofit responsibility?	<b>Yes.</b> The seller/transferor and buyer/transferee may mutually agree to transfer the retrofit responsibility to the buyer or to have the retrofit paid for from the proceeds of sale. In such cases the seller/transferor must submit a Transfer of Responsibility to Retrofit Certificate ( <a href="http://www.sandiego.gov/water/pdf/trrc.pdf">http://www.sandiego.gov/water/pdf/trrc.pdf</a> ) signed by both parties prior to close of escrow. For more information about these options, please call the Water Conservation Hotline at (619) 515-3500, or visit the official web site at: <a href="http://www.sandiego.gov/water/conservation/selling.shtml">http://www.sandiego.gov/water/conservation/selling.shtml</a>
Are there any exemptions?	<b>Yes.</b> Exemptions may be granted by the City in the following situations: <ul style="list-style-type: none"> <li>• Local, state, and/or federally identified historical buildings with authentic plumbing fixtures and if an historically accurate water-conserving plumbing fixture is not available;</li> <li>• When a retrofit requires modifications to the plumbing system beneath a finished wall or surface;</li> <li>• When the unique configuration of a building's drainage system or portions of the public sewer, or both, require a greater quantity of water to flush the system in a manner consistent with public health standards.</li> </ul> <i>Note: Seller/Transferor must submit proof to the Water Department that such a condition exists prior to exemption.</i>
Are there any property transfers that are not affected by SDMC 147.04 requirements?	<b>Yes.</b> If a property changes ownership as a result of any of the following circumstances, it is not subject to the requirements of SDMC 147.04: <ul style="list-style-type: none"> <li>• Court Order - including, but not limited to an order by a probate court in the administration of an estate;</li> <li>• Foreclosure - voluntary and involuntary bankruptcy;</li> <li>• The administration of a decedent's estate, guardianship, conservatorship, or trust; <i>Note: Any subsequent change in property ownership is subject to SDMC Section 147.04 requirements (i.e. bank selling a foreclosed property, trust or estate administrator selling a decedent's estate to a third party).</i></li> <li>• The exercise of eminent domain;</li> <li>• One title co-owner of a real property transferring, selling, or exchanging with one or more other title co-owner(s);</li> <li>• A transfer without consideration, from one family member to another family member; or</li> <li>• A decree of dissolution of marriage, legal separation, or a property settlement agreement incidental to such a decree.</li> </ul>
Is a plumbing permit required to replace a fixture?	Installation of a water-conserving plumbing fixture in any single dwelling unit, or in any multiple dwellings with eight (8) or fewer units, shall not require a plumbing permit unless the alteration requires the replacement of a drainage, fixture, waste, vent, or supply-plumbing pipes. Plumbing permits and additional permit information may be obtained by calling the City of San Diego Development Services Department, Permit Services at (619) 446-5000 or on-line at: <a href="http://www.sandiego.gov/development-services/industry/permitsfaq.shtml#plumbing">http://www.sandiego.gov/development-services/industry/permitsfaq.shtml#plumbing</a> .
Are incentives available for ULFTs?	<b>Yes.</b> For more information, call the Voucher Processing Center at: 1-800-986-4538 or see our web site at: <a href="http://www.sandiego.gov/water/conservation/ultra.shtml">http://www.sandiego.gov/water/conservation/ultra.shtml</a> . Limited amount of incentives are available.
Are there any fees associated with this Code, and who can I contact for additional forms and information?	<b>Yes.</b> There is a \$10 administrative filing fee. Please make check or money order payable to "City Treasurer." Additional forms are available on-line at: <a href="http://www.sandiego.gov/water/pdf/wcc.pdf">http://www.sandiego.gov/water/pdf/wcc.pdf</a> or from City of San Diego Water Resources Management Program. Office hours are Monday-Friday 8 a.m. to 5 p.m. <p align="center">Telephone: 619) 515-3500 (select "Water Conservation from the menu and press 0) ♦ Fax: (619) 533-5300  Mailing Address: City of San Diego Water Resources Program , MS 912  600 B Street, Suite 1210, San Diego, CA 92101</p>